

(Name Removed)

Address Removed, City, ST, Country, Zip Code

Tel.: (xxx) xxx-xxxx, Email: (email address removed)

Education:

mm/yy - mm/yy (Department Removed), (University Removed) (City Removed), (State Removed)

Degree: *Honours (degree removed) ((Abbreviation Removed))*.

Key Courses: (Related Course 1) – A+, (Related Course 2) – A+, (Related Course 3) – A

Class Rank: Top (x%)

LSAC GPA: (x)

Graduating Class Median: (x)

Honours:

- Chosen to represent the (school removed) at the (event removed) at (location) in January (yyyy).
- Honoured with a Merit Scholarship for the (yyyy - yyyy) academic year.
- Achieved the Dean's List for the (yyyy - yyyy) academic year with an Annual Grade Point Average of (x).

Activities:

- Served as a Teaching Assistant for (course) during the Fall of (yyyy). Acted as a mentor to first year students, teaching them how to succeed at school.
- Active member of the (category) Case Competition team as part of the delegation to (event).
- Functioned as a Corrector for (course).
- Volunteered time to assist fellow students' by informally tutoring them and revising assignments.

Work Experience:

mm/yy - mm/yy (Title Removed), (Organization Removed) (City Removed), (State Removed)

- Taught one 90-minute class per week and evaluated students on their presentations.
- Instructed students independently outside of class on effective case writing.

mm/yy - mm/yy (Title Removed), (Organization Removed) (City Removed), (State Removed)

- Analyzed and summarized legal agreements with external vendors for Human Resources staff.
- Redesigned the Student Employment Program at (removed).
- Participated in developing an Employment Equity brochure.

mm/yy - mm/yy (Title Removed), (Organization Removed) (City Removed), (State Removed)

- Solely responsible for grading students' cases and midterms that were submitted for the course.
- Responsible for supervising and administering the midterm examination during the semester.
- Provided feedback within a week to seventy students on their assignments.

mm/yy - mm/yy (Title Removed), (Organization Removed) (City Removed), (State Removed)

- Evaluated adaptive technology on (organization) systems and drafted thorough installation guidelines.
- Provided clients of the (program name) with one-on-one assistance at their workplace.

mm/yy - mm/yy (Title Removed), (Organization Removed) (City Removed), (State Removed)

- Independently responsible for opening and closing the store, balancing the cash and making bank deposits.
- Helped customers select the right wine for the occasion by assisting them in both English and (language).

mm/yy - mm/yy (Title Removed), (Organization Removed) (City Removed), (State Removed)

- Responsible for the administration of all elements of a polling station during two federal elections.
- Supervised a poll clerk and adjudicated the acceptability of challenged votes.

Achievements:

- Published member of (removed), article "(removed)" published in May (yyyy) (city) Newsletter.
- Present (association rating) of (xxxx), placing 13th in the (association) Summer Open in (yyyy).
- Fluent in both English and (language 2).